

SUSQUEHANNA CONSERVATION DISTRICT
89 Industrial Dr., Montrose, PA 18801
Monthly Board Meeting Agenda
DATE: September 15, 2022 START TIME: 9:00 A.M.

Attendance-

Directors-Jack McKee, Doug Wood, Jim Kessler, Lillian Theophanis, Bill Bayne, Brian Severcool, Betsy Arnold, Curt Hepler, and Ed Price
Staff- Don Hibbard, Devon Saylor, and Adrian Gregory

Call to Order- Lillian at 9:05

Pledge to the Flag

Comments from the public-

- Thank you letter from the Harford Fair
- Lillian and Betsy want to commend and say thank you to Jen, staff, and anyone who put together an outstanding Legislative Conservation Tour.

Agency Reports

- NRCS- Ain Welmon written
- DEP- Cait Skibiell written
- DCNR- Austin Noguera written
- PFBC- Ty Moon written report

Introduction of Devon Saylor- Dirt & Gravel Road Specialist

Action Items.

- Action on previous meeting minutes- Curt made a motion to accept with changes of adding Commissioner Elizabeth Arnold's name to the directors attending list. Doug seconded. Motion approved.
- Treasurer's Report- Brian made a motion to accept and file for audit. Bill Seconded. Motion approved.
- Review and approval of monthly expenses- Betsy made a motion to accept the monthly expenses. Jack seconded. Motion approved
- E&S Position- Vacant position- Doug made a motion to advertise and interview for the open position. Brian seconded. Motion approved.
- Travel Requests- Betsy made a motion to approve the trainings. Doug seconded. Motion approved.
 - Rail Trail Opening Celebration on Oct. 15- Nate
- Committee recommendations-None

Informational items

- Commissioner Director Report
 - Health, Safety, and Wellness Event Sept. 24th 10-2 at the new safety building
 - Walk at New Milford Park September 23rd for suicide prevention
 - Betsy attended Legislative Tour, Farmers Symposium, recovery event at Montrose Park, and Community Picnic in Auburn where Veterans were honored.

- Budget process has started
 - Approved \$91,000 to be awarded to 7-8 groups with in the county
 - The jail and recycling center has employment openings available
- Nominating Organization Report
 - Forest Landowner- Bill
 - Direct marketing Symposium went well
 - Annual Picnic on Oct 7th at 5:30 at Montrose Bible Conference, elections & policies will be discussed
 - Forest Landowner- Jim
 - October 2 walk in Penns Woods at 10:00 a.m.
 - Oct 10 Columbus Day Bus Trip at 8:00 a.m. in Price Chopper parking lot
 - Trappers Association- Ed
 - Sportsman's Flea Market @ Lazy Brook on Sunday at 9:00 am
 - SCFSC Family Field Day on September 24, 2022 at New Milford Riffle & Pistol
- District Manager Updates
 - The mortgage is paid off
 - 2023 draft budget in process, budget committee will meet on September 27th.
 - Personnel Committee will meet on September 30th
 - Contractor's Workshop- Agenda has been finalized. As of 9/7/2022- 5 vendors and 23 sign-ups have been received. RSVP deadline is 9/16/2022
 - Open House- Advertising done, catering by Anthony's. DEP & NRCS will be available during event to answer questions.
 - Envirothon practice preparations has started. Waiting to hear back from volunteers and schools as to what date works best with the majority
 - There was a lot of positive feedback from individuals who attended the Harford Fair in reference to our booth this year.
 - AG Committee met on 9/22
 - Attending Management Summit September 13-15
- Correspondences- Reviewed
- Staff Reports-Reviewed
- Comments from Public
 - Don mentioned that Courtney said before she left "If you take care of your employees, they will take care of you" Also, Devyn got an opportunity to follow Courtney around a few days before she left. It was nice to have Devyn see the road projects and meet some supervisors.
 - Curt would like the Conservation District to get involved and help the residents of Dubois Creek. A gravel bar needs to be removed by the bridge. Don & Lillian mentioned that the district has helped in that area and surrounding ones in the past.
- Adjourn- Doug made the motion to adjourn. Jim seconded. Motion approved.