

**SUSQUEHANNA CONSERVATION DISTRICT**  
**89 Industrial Dr., Montrose, PA 18801**  
**Monthly Board Meeting**  
**DATE: May 19, 2022 START TIME: 9:00 A.M.**

**Attendance**

- Directors- Jim Kessler, Curt Hepler, Robert Fearnley, Doug Wood, Lillian Theophanis, Ed Price, Jack McKee, and Betsy Arnold
- Staff- Jennifer Ramey and Adrian Gregory
- Agency- Austin Noguera
- Call to Order-Lillian 9:05
- Pledge to the Flag
- Agency Reports-
  - DEP- Shane Kleiner written report
  - NRCS- Ain Welmon written report
  - DCNR - Austin Noguera written and oral report

**Action Items:**

- **Entered into Executive Session at 9:06- out of Executive Session at 9:14**  
Curt made a motion to payout an individual staff payment for E&S training. Doug seconded. Motion approved
- Action on previous meeting minutes-Robert made a motion to accept as written. Jim seconded. Motion approved.
- Treasurer's Report- Jim made a motion to accept and file for audit. Robert seconded. Motion approved.
- Review and approval of monthly expenses-Robert made a motion to accept the monthly expenses. Curt seconded. Motion approved
- No-Till Program- Haybuster Maintenance- Curt made a motion to purchase 18 discs at \$168 each. Betsy seconded. Motion approved.
- Summer Intern- Betsy made a motion to hire Trever Graham as our summer intern. Doug seconded. Motion approved. Betsy made a motion to pay Trevor for his mileage to and from the district on top of the \$1500 stipend. Doug seconded. Motion approved.
- QAB recommendations-
  - -Allocate \$18,987.00 more to Dimock Township for Tyler Hill Road. Fuel, pipe, stone, etc. prices have gone up since the project was contracted and all bids came in over contract amount. Jim made a motion to pay half of the additional monies requested and request that the township pay the other half. Curt seconded. Motion approved.
- Insurance- Blanket Accident Insurance for Volunteers/ CAP Projects- Robert made a motion to purchase the additional insurance. Doug seconded. Motion approved.
- Landscape maintenance- Doug made a motion to hire a landscaper to remove all the weeds and put down additional mulch in front of and around the side of the building. Jim seconded. Motion approved.

- Bid applications- Tabled until Work Session
- Training Requests-
  - 2022 DGLVR Stream Crossing Replacement Certification Training on October 26. Robert made a motion to send Courtney to the training. Jack seconded. Motion approved.
  - Master Watershed Program and PA Alarm Streams Team Event at Salt Springs on June 4<sup>th</sup>. Robert made a motion to send Nate to the event. Curt seconded. Motion approved.

**Informational items**

- Commissioner Director Report-
  - A new Human Resources Director has been hired
  - Patti Peltz the Planning Director and Ralph Swartz the Emergency Management Director are resigning
  - Job Fair in Clifford on Wednesday May 25<sup>th</sup> at 10:00
- Nominating Organization Report.
  - Jim, Forest Landowners-
    - Summer Picnic on June 25, public is welcome, Forestry Forensics Tour to follow.
    - Potential Woods Walk on October 2<sup>nd</sup>
  - Ed Price, Federation Sportsman's Club
    - Family Field Days at New Milford Rifle and Pistol on September 24<sup>th</sup>
- District Manager Updates
  - All the staff is very busy, lots of complaints
  - Dolaway Diesel purchased a new parcel for additional parking so we will be working with them on E&S if needed
  - \$12,085 balance remains on the mortgage
  - Courtney is busy working with townships on road projects, DSA piles are not ready yet
  - Chris is continuing training for his preliminary ACT 38 certification. 32 farm visits have been completed
  - Envirothon was a success:
    - First place- Montrose Area's "Wasted Potential"
    - Second place- Mountain View's "Green Gang"
    - Third place- Elk Lake's "Bald Eagles"
- Correspondences- Reviewed
- Staff Reports-Reviewed
- Comments from Public- None
- **Adjourn- Jim made a motion to adjourn at 10:45. Robert seconded. Motion approved.**