

**SUSQUEHANNA CONSERVATION DISTRICT**  
**89 Industrial Dr., Montrose, PA 18801**  
**Monthly Board Meeting**  
**DATE: March 21, 2024**  
**START TIME: 9:00 A.M.**

**Attendance**

**Directors-** Bill Bayne, Doug Wood, Jim Kessler, Bill Shay, Curt Hepler, Robert Fearnley, & Dave Darrow.

**Staff-** Don Hibbard, Jennifer Ramey, Elysia Axworthy, & Adrian Gregory

**Agency-** Cait Skibiel- DEP, Ain Welmon- NRCS, Kelsey Quinones - PACD, Mike Antonishak- DCNR

- Call to Order- Doug 9:00
- Pledge to the Flag
- Comments from the public- Ain Welmon introduced Kelsey Quinones the new Conservation Panner for PACD and NRCS. A brief introduction was given by each of the attendees at the meeting. Jen also, introduced, Elysia Axworthy, SCCD's Communications Coordinator.

**Agency Reports**

NRCS- Ain Welmon written and oral report

DEP- Cait Skibiel written and oral report

DCNR- Mike Antonishak oral report

- Enjoyed reading SCCD's Annual Report and seeing what the district accomplished last year. Mike has been busy performing landowner visits. He wants everyone to be mindful that fire season is approaching us.

**Action Items**

- Action on previous meeting minutes- Robert made a motion to accept the February's minutes as written. Curt seconded. Motion approved.
- Treasurer's Report- Robert made a motion to accept and file for audit. Bill B seconded. Motion approved.
- Review and approval of monthly expenses- Dave made a motion to accept the monthly expenses. Robert seconded. Motion approved.
- Auditor recommendation- Bradley T. Murray, CPA- Bill B made a motion hire Bradley T. Murray, CPA, for a two-year contract at a rate of \$7000 for 2023 and \$6000 for 2024. Jim seconds. Motion approved
- Summer intern recommendation- Don Hibbard recommends hiring Samantha Andrejack for summer intern. Curt motion to accept Don Hibbard recommendation and hire Samantha Andrejack as summer intern with a \$3500 stipend. Robert seconded. Motion approved.
- Start to Finish quote- Trail railing- Dave made a motion to hire Start to finish to install a trail railing. Bill B. seconds. Motion approved.
- Pavilion seating- 8 tables at the cost of \$300/ table, pressure treated- Curt makes a motion to purchase 8 pressure treated tables for \$300 each from Jim Covert. Bill B. seconded. Motion approved.

- Tree dedication in memory of Wayne- Bill B. makes a motion to have a landscaping company purchase and plant a tree on the property in memory of Wayne Oakley during our Intrepretive Trail Grand Opening event. Bill Shay seconded. Motion approved.
- Cancel Work session- Bill B. made a motion to cancel April's work session due to only being a little over a week from the March BOD Meeting. Bill shay seconded. Motion approved.

**Informational items**

- Commissioner Director Report-
  - Dave Darrow asked questions about the Tall Pines retention pond and its uses
- Nominating Organization Report
  - Forest Land Owners- Jim Kessler
    - Woods Walk March 30<sup>th</sup> 10:00 a.m.- Topic: How did the forest develop and where is it going to go from here?
    - Annual meeting January 3, 2025 to change bylaws
  - Farm Bureau- Bill Shay
    - Ag Day legislative meeting at 9:00 a.m. at Farm & Home Day
    - Environmental Tour on April 13, 2024 at 10:00, location is at Pleasant Mount Fish Hatchery following the hatchery is a presentation on rural road safety and John Bencotter will tentatively demonstrate on how to water witch
    - Brunch on April 6<sup>th</sup>, meet the candidates at the VFW in New Milford
    - A bill on updating prevailing wage is currently in the works
- District Manager updates- written & oral
- Program Coordinator update- Don Hibbard
  - Nate is busy working on a Stream Restoration Project for CAP on Burdick creek
  - Complaints are coming in more often now that the weather is warming up
  - DSA season will be starting up soon
  - 102 programming is trying to close out old permits. Jason is doing a great job at tackling those and everything else he has on his plate. He is a real asset to SCCD
- Correspondences- Reviewed
- Staff Reports- Reviewed
- Comments from Public- None
- Adjourn- Bill S. made a motion to adjourn at 10:00. Curt seconded. Motion approved.