

**SUSQUEHANNA CONSERVATION DISTRICT**  
**89 Industrial Dr., Montrose, PA 18801**  
**Monthly Board Meeting**  
**DATE: June 15, 2023**  
**START TIME: 9:00 A.M.**

**Attendance-**

**Directors-** Doug Wood, Jim Kessler, Lillian Theophanis, Bill Bayne, Betsy Arnold, Ed Price, and Robert Fearnley

**Agency-** Ty Moon- PA Fish & Boat Commission, Cait Skibieli- DEP

**Staff-** Don Hibbard, Jennifer Ramey, Alana McKeon, and Adrian Gregory

**Public-** Michael Oakley – Coterra Energy

- Call to Order- Doug at 9:00
- Pledge to the Flag
- Comments from the Public-
  - Card from Sarah Welch Penn State Extension thanking us for attending Farm & Home Day
  - Lillian was grateful to celebrate her 85<sup>th</sup> birthday and proud to be such a big part of conservation and education in our county

**Agency Reports**

- NRCS- Ain Welmon written
- DEP- Cait Skibieli written & oral
- DCNR- Austin Noguera written
- PFBC- Ty Moon oral report

**Action Items**

- Action on previous meeting minutes (April minutes, no May BOD meeting) - Jim made a motion to accept the April's minutes as written. Betsy seconded. Motion approved.
- Treasurer's Report, Both April & May - Robert made a motion to accept and file for audit. Jim Seconded. Motion approved.
- Review and approval of monthly expenses, Both April & May - Robert made a motion to accept the monthly expenses. Jim seconded. Motion approved.
- Interpretive Trail Quote- Contactor & Signage- Betsy made a motion to accept the Quote from Northeast Land Management for the trail at a quote of \$22,875, and Rosenkrans Signs for the signs at a quote of \$833.00. The other quotes are as follows:
  - Trail Quotes
    - Bennies Nursery \$ 39,800
    - J. Auckland Lawn Management \$ 18,400
    - Start to Finish Landscaping \$ 24,500

- Trail Signage
  - Pannier \$ 4140
  - Robinson Design \$491.52
  
- Educational Material- Betsy made a motion to update the educational material and have an artist paint murals on the empty walls and posts in the educational conference room walls using the funds that the district received from the county. Jim seconded. Motion approved.
- File Cabinet Purchase- Betsy made a motion to purchase a file cabinet from Staples. Bill Bayne seconded. Motion approved.
- Personnel Committee Recommendations- Robert made a motion to award the two \$1000 educational scholarships to Gavin Bewley & Alex Empet. Betsy seconded. Motion approved.
- Training Request- Jen to attend PACD/SCC joint conference in Harrisburg July 19-20 & the Management Summit in State College Sept 13-14. Nate & Chris to Attend Soil Health training in Hamburg July 14. Nate to attend the NRCS Summer Series Training in Bloomsburg Aug 9. Betsy made a motion to accept the travel requests. Ed seconded. Motion Approved.

**Informational items**

- Commissioner Director Report
  - Thursday is the Annual Progress Authority Breakfast
  - Pavement at the 911 building was torn up and was replaced
  - New roofing is being put on the court house and the sidewalk is being torn up, piping put under it, and sidewalk replaced
  
- Nominating Organization Report
  - Forest Landowners- Jim Kessler
    - Summer picnic and hike of the Wetlands at Salt Spring State Park on June 25<sup>th</sup> at 11:30
    - Harford Fair ID quiz is on fruits, nuts, and berries
  - Trappers Association- Ed Price
    - State Convention Rendezvous began today and runs through Saturday at Shippensburg Fair Grounds
    - Trapper's school begins in September
    - District rendezvous & flea market is September 17th
  
- Don Hibbard, Program Coordinator- E&S update
  - The staff is working on preparations for the day camp
- Correspondences- Reviewed
- Staff Reports- Reviewed
- Comments from Public- None
- Adjourn- Betsy made a motion to adjourn at 10:00. Jim seconded. Motion approved.