

SUSQUEHANNA CONSERVATION DISTRICT
89 Industrial Dr., Montrose, PA 18801
Monthly Board Meeting
DATE: January 20, 2022
START TIME: 9:00 A.M.

Attendance

Directors: Jim Kessler, Brian Severcool, Curt Hepler, Robert Fearnley, Bill Bayne, Doug Wood, Jack McKee, Lillian Theophanis, Betsy Arnold, and Ed Price.

Staff: Jennifer Ramey, Chris Santore, and Adrian Gregory

Public: Geoffrey Smeltzer

Agency: Ain Welmon for NRCS was present, Shane Kleiner with DEP and Amy Zerbe with the SCC joined remotely

- Call to Order- Lillian at 9:06
- Pledge to the Flag
- Comments from the Public- Introduction of Geoff Smeltzer a resident of the county for 40 years, Organic Farmer specializing in Greens, Heirloom tomatoes, Garlic, and flowers.
- Introduction of Chris Santore, SCCD Chesapeake Bay Tech- Chris introduced himself and gave a short Biography. The directors introduced themselves to Chris.
- Agency Reports
 - NRCS, Ain Welmon written and oral report
 - DEP, Shane Kleiner written and oral report
 - DCNR, Austin Noguera written report

Action Items

- Swearing in of new or reappointed directors- Shane Kleiner administered the swearing in of reappointed directors; Curt, Brian, and Betsy for another term.
- Election of officers- Brian made recommendations for the open positions. Jim made a motion to close the nominations and to elect the following officers. Doug seconded. Motion approved. Shane Kleiner administered the reappointment of the following directors for 2022; Lillian Theophanis - Chairman, Curt Hepler – Vice Chair, Jack McKee – Treasurer, Elizabeth Arnold – Commissioner Director.
- Action on previous meeting minutes- Curt made a motion to accept as written. Jim seconded. Motion approved.
- Treasurer's Report- Jack made a motion to accept and file for audit. Jim seconded. Motion approved.
- Review and approval of monthly expenses- Robert made a motion to accept the monthly expenses. Bill seconded. Motion approved.
- Committee Recommendations
 - Ag Committee- Curt addressed that the Ag Committee met with the FB rep to discuss having a Legislative Tour this fall. Betsy made a motion to move

forward with the planning of the tour on September 8, 2022. Brian seconded. Motion approved.

- Finance Committee- Robert made a motion to close the certificate Savings Account and apply it as a principal payment to the mortgage. Betsy seconded. Motion approved.
- Furnace Maintenance Issues- Adrian discussed the appointment with Innovative Energy Group. They cleaned all units and suggested flushing the AC units in the spring. The upstairs furnace filter was completely clogged. The furnace not being able to keep up when it gets very cold was discussed, and the Mitsubishi Dealer said our furnace wasn't rated for under 32 degrees. Curt suggested we get yearly maintenance on the heating units and air conditioners. Doug will look into this more.
- Summer Intern- Curt made a motion to advertise and move forward with the process of hiring a summer intern. Brian seconded. Motion approved.
- Training/ Workshop Request- Brian made a motion to send the technicians to all the trainings requested. Betsy seconded. Motion approved.

Informational items

- Commissioner Director Report- Betsy gave an oral report
 - Offices are being moved to the new 911 building
 - Snow removal went smoothly
 - Judy and Betsy have been working on drug and alcohol education, website is up and running.
 - Betsy visited the Area of Aging Office this week
 - Endless Mountains Visitors meeting will take place today
- Nominating Organization Report
 - Forest Land Owners- Jim gave an oral report. Timber Sale Education Workshop at Doug Wood's, Steven's Point property, 2252 Bethel Hill Road will be held on Saturday March 12 at 10:00, lunch will be provided.
- District Manager Updates
 - Working through CAP projects with Josh Glace
 - Assisting Chris with trainings
 - Quarterly Reports have been submitted.
- Correspondences- reviewed
- Staff Reports- reviewed
- Comments from Public- Curt thanked Jen for all the clarifications to their questions. The directors appreciate the extra explanations.
- Adjourn- Robert made a motion to adjourn at 11:00. Jim seconded. Motion approved.