

## **Susquehanna County Conservation District**

### **Green Space and Environmental Education Grant Application**

#### **Objective:**

Encompassing 823.5 square miles, Susquehanna County boasts high peaks to the east, the Susquehanna River to the north, and rolling hills and farmland to the west and south. This grant will enable applicants to preserve, enhance, and protect the natural resources of Susquehanna County and inspire stakeholders across the county to do the same.

#### **Grant amount:**

**1 project up to \$5,000**

#### **Goals:**

This grant program, funded by the Unconventional Gas Well Fund (UGWF), will allow non-profit organizations, churches, and schools, the ability to:

- Acquire, develop, or repair open/green space
- Develop or repair recreational trails
- Develop/implement best management practices related
  - Water resource management
  - Soil conservation
  - Forest conservation
- Develop/implement pollinator gardens
- Develop/implement environmental education programming and or outreach

#### **Applicants will be ranked according to the following criteria:**

- Support and advance the goals and objectives of the Green Space and Environmental Education Grant
- Promotes partner collaboration
- Identifies and secures required match
- Develops a realistic budget
- Demonstrates that the project will have measurable outcomes and be successful

**General information**

Date of application: \_\_\_\_\_

Applicant Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Title: \_\_\_\_\_

Phone number: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tax ID/EIN number: \_\_\_\_\_

Tax-exempt? Yes  or NO  (\*please attach a W-9 form\*)

Has your organization received prior grant funding from the district? YES  or NO

Name of project(s) that were previously funded: \_\_\_\_\_

Date(s) of prior grant funding: \_\_\_\_\_

Amount: \$\_\_\_\_\_

**Project information**

Total project cost: \$ \_\_\_\_\_

Total match: \$ \_\_\_\_\_

Amount requested from the district: \$ \_\_\_\_\_

Title, description, and budget of project: *(Attach another sheet if necessary)*

Project Title: \_\_\_\_\_

Project Location: \_\_\_\_\_

Project Narrative *(provide a concise description)*: \_\_\_\_\_

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Project Scope/Timeline *(provide detailed steps/month-by-month timeline for your project)*:

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**Partners:**

(List partners that will be actively involved in all or some part of your project. Please list each partner's name, address, phone, email address, and a short description of their role in the project)

Partner 1:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Description of role: \_\_\_\_\_

\_\_\_\_\_

Partner 2:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Description of role: \_\_\_\_\_

\_\_\_\_\_

Partner 3:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Description of role: \_\_\_\_\_

\_\_\_\_\_

**Target Audience and/or Educational Focus (check all that apply):**

- Farmers     Homeowners     Landowners     Contractors     General Public
- Teachers     Watershed Groups     Sportsman's Associations
- Children/Young Adults     Other \_\_\_\_\_

**Budget:**

In addition to the information below, **you must submit a detailed budget for your project as an attachment to this application.**

Total requested amount from Green Space and Environmental Ed grant = \$ \_\_\_\_\_

Other funds available to grantee = \$ \_\_\_\_\_

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**Total project cost** = \$ \_\_\_\_\_

The attached budget should include common items (i.e. advertising/promotion, mileage, office supplies, postage/distribution, printing/copying, wages, fees/rentals, materials, professional services, transportation, etc.)

**Attachments:**

- Detailed budget
- Letters of support and letters of commitment for project assistance (funding or in-kind)
- W-9 or current proof of IRS 501 (c) non-profit status

## Contract for grant funding

This contract is entered into by and between the Susquehanna County Conservation District, ("The district"), and \_\_\_\_\_, ("second party"). The term of this agreement shall begin on the date of signing and shall continue through its termination date of (month/day/year) \_\_\_\_\_.

*The specific terms of this contract are as follows:*

1. The district agrees to provide grant funds from the district's general fund in the amount of \$\_\_\_\_\_.  
This is a reimbursement grant to be used for environmentally sensitive projects by the undersigned organization (second party).
2. The second party agrees the project funded will be completed by December 31, 20\_\_\_\_\_.
3. The second party agrees to submit all receipts for the project to The District by December 14, 20\_\_\_\_\_.
4. The district agrees to reimburse the second party within 30 days of receiving the applicable receipts. Projects will be inspected and approved by the District and or NRCS personnel if applicable.
5. The second party assumes all responsibility for any liability associated with construction and installation of said projects.
6. The Second Party assumes all responsibility and necessary maintenance for the life of the project.
7. Any change in project scope must be approved by the District Board of Directors.

*The project funding consists of:*

See attachment A. Please note that this is a reimbursement grant. We will reimburse you up to \$\_\_\_\_\_ for eligible expenses. (Only expenses related to attachment A are eligible for reimbursement).

**This contract may not be modified in any manner unless in writing and signed by both parties. This document and any attachments hereto constitute the entire agreement between parties. This contract shall be binding upon the parties, their successors, heirs, and assigns and shall be under the laws of the State of Pennsylvania.**

\_\_\_\_\_  
(Signature of District board chairman)

\_\_\_\_\_  
(Signature of organization representative/chairperson)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

Date: \_\_\_\_\_ 20 \_\_\_\_\_

Date: \_\_\_\_\_ 20 \_\_\_\_\_