

SUSQUEHANNA CONSERVATION DISTRICT
89 Industrial Dr., Montrose, PA 18801
Monthly Board Meeting
DATE: February 17, 2022
START TIME: 9:00 A.M.

Attendance

Directors: Jim Kessler, Brian Severcool, Curt Hepler, Robert Fearnley, Bill Bayne, Bill Shaye, Doug Wood, Jack McKee, Lillian Theophanis, Betsy Arnold, and Ed Price.

Staff: Jennifer Ramey, Adrian Gregory, and Wayne Oakley

Agency: Austin Noguera with DCNR, Ain Welmon with NRCS and Shane Kleiner with DEP joined remotely

Public: Concetta Schirra

- Call to Order- Lillian at 9:02
- Pledge to the Flag
- Agency Reports
 - NRCS, Ain Welmon written and oral report
 - DEP, Shane Kleiner written and oral report
 - DCNR, Austin Noguera written and oral report

Action Items.

- Action on previous meeting minutes- Jim made a motion to accept with change of the woods walk location. Robert seconded. Motion approved.
- Treasurer's Report- Jack made a motion to accept and file for audit. Bill seconded. Motion approved.
- Review and approval of monthly expenses- Robert made a motion to accept the monthly expenses. Curt seconded. Motion approved.
- Copier/lease buyout- Curt made a motion to approve the purchase of our current copier and continue with a separate service contract through Topp Business Solutions. Brian seconded. Motion approved.
- Computer purchase for 105 E-permitting and Watershed Technician- Brian made a motion to purchase two new computers. Our IT vendor will set up once computers are received. Jim seconded. Motion approved.
- FSSP 2022 Educational Grant Proposal- Concetta explained Friends of Salt Springs plans for the grant money proposed including an Environmental Education Library and a Discovery Trail. Betsy made a motion to approve FSSP 2022 Grant Proposal for the amount of \$2400. Brian seconded. Motion approved.
- Promotional Items/ Advertising Purchase- Jim made a motion to purchase promotional items. Brian seconded. Motion approved.
- New E&S Technician recommendation- Jen made the recommendation to hire Logan Kern. Betsy made a motion to hire Logan Kern. Brian seconded. Motion approved.
- Committee recommendations- Bill made a recommendation to move forward with the planning of events for a Get Outside Susquehanna County educational series,

which will be held monthly with staff overseeing the program. Betsy seconded. Motion approved. Betsy also commended the young staff for wanting to be more active in the community and conservation. She also thanked Jen for being a supportive Manager.

Entered into Executive Session to discuss personnel at 10:17, out of Executive Session at 10:30

- Curt made a motion to allow Jen to receive comp time for events and meetings attended as a representative of SCCD. Brian seconded. Motion approved.
- Bill made a motion to add the Federal holidays Martin Luther King Day and Veterans Day to our list of closed holidays. Robert seconded. Motion approved.

Informational items

- Commissioner Director Report- Betsy gave an oral report
 - Offices are being moved to the new 911 building
 - Open house in the Spring
 - Hiring for many positions
- Nominating Organization Report
 - Farm Bureau- Bill Bayne and Bill Shaye gave an oral report. Conservation Tour on April 6 at 10:00 at Elk Mountain. Jen and Chris are to attend to represent the SCCD.
 - Forest Land Owners- Bill gave an oral report. Woods Walk at Woods Bethel Hill Property on Saturday March 12 at 10:00, lunch will be provided.
- District Manager Updates
 - State has submitted our request for working capital for CAP Implementation Funds
 - Bid for pavilion ran in this week's newspaper
 - Ongoing Baier dock legal issues
 - Continuing to work on Legislative Tour
 - Update on Chris, the new CB/AG Technician
- Correspondences- reviewed
- Staff Reports- reviewed
- Comments from Public- none
- Adjourn- Doug made a motion to adjourn at 10:55. Betsy seconded. Motion approved.