

Susquehanna County Conservation District
89 Industrial Dr., Montrose, PA 18801
Monthly Board Meeting
December 16, 2021 – 9:00am

Attendance:

Directors: Jim Kessler, Curt Hepler, Brian Severcool, Robert Fearnley, Bill Bayne, William Shay, Ed Price, Jack McKee, Betsy Arnold, and Lillian Theophanis. Doug Wood joined remotely.

Staff: Jen Ramey and Adrian Gregory

Agency: Amy Zerbe- SCC & Ain Welmon- NRCS joined remotely

- Call to Order- Lillian 9:00
- Pledge to the Flag
- Comments from the Public-None
- Introduction of Amy Zerbe, NM Program NE Regional Coordinator- Hired by SCC 7 months ago. She has 17 years of Nutrient Management and will train our new Chesapeake Bay Technician.
- Agency Reports-
 - NRCS- Ain Welmon, Written and Oral

Action Items

- Action on previous meeting minutes- Robert made a motion to accept minutes as written. Curt second. Motion passed.
- Treasurer's Report- Jack made a motion to accept as presented. Bill seconded. Motion passed.
- Review and approval of monthly expenses- Curt made a motion to accept monthly expenses. Jack seconded. Motion approved.
- CAP Deposit Account- Brian made a motion to open a Countywide Action Plan Deposit Account for grant monies SCCD will be receiving. Jim seconded. Motion approved.
- Murals by Slanted Art- Made a motion to accept Slanted Arts quote and begin work. Bill seconded. Motion passed.
- CBT & ES Position Recommendation- Jen recommends hiring the following applicants;
 - Christopher Santore- Chesapeake Bay Technician position
 - Amber Jacobson- E&S TechnicianBrian made a motion to hire based on Jen's recommendations. Betsy seconded. Motion approved.
- Guyette Communications Proposal- Betsy made a motion to accept Guyette's quote and upgrade our phone system. Brian seconded. Motion passed.

- Furnace Maintenance Quotes- Brian made a motion to accept Innovative Energy Group's quote and hire for furnace maintenance.
 - Way's Plumbing & Heating-Montrose, \$100-125
 - Augenti Plumbing & Heating- Montrose, \$180-200
 - Innovative Energy Group- Montrose, \$109.99
- Committee Recommendations- Jen updated the vehicle committee that the Ford Escape has a leaky tire. They all agreed we should get it fixed.

Informational Items

- Commissioner Director Report
 - 911 building is finished. Coroner and magistrate will move in soon.
 - 911 building received an award from the PA Concrete Association
 - AG Day meeting took place this week, the name is being changed to Susquehanna Farm & Home Day. This event will be held on Easter Monday.
 - Christmas employee luncheon on 12/16/21
 - 4-H is in full speed. Boy Scout Camp Brule is being sold. Camp Gordon might be the new spot of 4-H Camp.
 - PA farm show is next month
 - Budget has been passed
 - Big Project next year is going to be repairs and improvements to the Jailhouse
 - New Mental Health office will be opening in Montrose
- Nominating Organization Report- Lillian said Director nomination will take place next month
 - Farm Bureau- Bill Shay reported
 - Conservation tour to be held this spring is in the works
 - Discussion on Legislative tour took place
 - Reorganization will take place at January meeting
- District Manager Updates
 - CAP- met with Shane on Wednesday to prioritize projects
 - CAP budget meeting on Monday
 - Highlights page has been submitted to PACD
 - 1099 are being sent out to vendors
- Staff Reports- Reviewed
- Comments from Public- Jim commented on how he appreciated the agenda and board packet has numbered pages
- Adjourn- Jim made a motion at 10:05 to adjourn. Bill seconded. Motion approved.