

SUSQUEHANNA CONSERVATION DISTRICT
89 Industrial Dr., Montrose, PA 18801
Monthly Board Meeting Agenda
DATE: August 18, 2022 START TIME: 9:00 A.M.

Attendance-

Directors-Jack McKee, Doug Wood, Jim Kessler, Lillian Theophanis, Bill Bayne, Brian Severcool, and Ed Price
Staff- Jennifer Ramey & Adrian Gregory
Agency- DEP- Cait Skibiell, PFBC- Ty Moon, NRCS- Ain Welmon joined remotely

Call to Order- Lillian at 9:05

Pledge to the Flag

Comments from the public- none

Agency Reports

- NRCS- Ain Welmon written and oral
- DEP- Cait Skibiell written and oral
- DCNR- Austin Noguera written
- PFBC- Oral report

Action Items.

- Action on previous meeting minutes- Jim made a motion to accept with changes of adding Ed Price's name to the directors attending. Brian seconded. Motion approved.
- Treasurer's Report- Brian made a motion to accept and file for audit. Jim Seconded. Motion approved.
- Review and approval of monthly expenses- Betsy made a motion to accept the monthly expenses. Bill seconded. Motion approved
- UGWF Reserve Account- Jim made a motion to move forward with allocating the funds and move forward with requesting reserve funds to be put in the building improvement account to be used for the construction of the pavilion. Brian seconded. Motion approved.
- NM/MM Delegation Agreement-Doug made a motion to enter in to a delegation agreement for fiscal year 22. Bill seconded. Motion approved.
- QAB Recommendations- Betsy made a motion to approve QAB recommendations. Bill seconded. Motion approved.

Contract Amendments

- Oakland Borough is requesting an extension on the Boyden Street contract for 1 year due to astronomically high bids (Contract is for \$54,747.20. The engineer estimated the total project value with in-kind at \$85,410 in May of 2022. The lowest bid was \$169,910.00. **The QAB recommends approving this extension.**

- Choconut Township is requesting additional funding in the amount of \$3,289.00 for Carmalt Road due to an increase in equipment and fuel costs since the contracting of the project in 2020. The original project cost was \$35,644.00. The updated cost is \$38,933.00. Their in-kind is \$3,970.00, which is 10.1% of the updated cost. **The QAB recommends approving this request.**
- Choconut Township is requesting additional funding in the amount of \$18,200.00 for Mattes Road due to an increase in equipment and fuel costs since the contracting of the project in 2021. The original project total was \$77,522.00. The updated cost is \$95,722. Their in-kind is currently \$4,742.50, which is 4.95% of the total value. **The QAB recommends granting them an additional \$17,200.00 for the project.**
- Herrick Township is requesting a 1-year extension for Lowe Lake Road due to PPL not moving their power lines. **The QAB recommends approving this extension.**
- Silver Lake Township is requesting a 1-year extension on Progy/Brinton Road due to time constraints and workload. The project is starting this month, but unsure if DSA will be able to be placed by deadline. **The QAB recommends approving this extension.**
- Gibson Township is requesting an extension until 12/30/2022 on Round Pond Road due to material supply constraints. **The QAB recommends approving this extension.**
- Choconut Township is requesting an extension on Mattes Road until 11/30/2022 due to contractor workload. The project will be completed this year. **The QAB recommends approving this extension.**
- Middletown Township is requesting an extension on Barnham Road until 11/30/2022 due to contractor workload. **The QAB recommends approving this extension.**
- Auburn Township is requesting a 1-year extension on Cristman Road due to time constraints for DSA this year. The work is in progress, but DSA will not be placed by September 30th. **The QAB recommends approving this extension.**
- Apolacon Township is requesting additional funding in the amount of \$11,533.49 for the Sleeper Hill project due to increase fuel and equipment cost. The total project value was \$127,010.59. Their in-kind is \$22,721.50, which is 17.8%. **The QAB recommends approving this request.**

- Travel Requests- Betsy made a motion to approve all trainings. Jack seconded. Motion approved.
 - Certified Professional in Erosion & Sediments Control- Don Hibbard
 - Intro to Conservation Planning- Chris Santore & Nate Harpster
 - 2022 Managers Summit- Jennifer Ramey
- Committee recommendations
 - Vehicle committee- Betsy made the motion to trade in the Ford Escape and purchase a Ford Ranger based on the vehicle committee's recommendation. Jack seconded. Motion approved.

Informational items

- Commissioner Director Report
 - Commissioners have a booth at the fair
 - Health, Safety, and Wellness Event Sept. 24th 10-2 at the new safety building
 - Walk at New Milford Park September 23rd for suicide prevention
 - Chris Brown will attend the Legislative Tour
 - September 1 at 9 a.m. at the 911 Safety building will be a Strategic Planning meeting with Jack Benjamin
 - Hired Deputy Chief Clerk
 - Hired a consultant to evaluate the jails activity
- Nominating Organization Report
 - Forest Landowner- Bill
 - Picnic at Belcher Farm September 1 at 5:00. Policies will be discussed.
 - Marketing Symposium at Green Gables on September 14, at 9:00.
 - Forest Landowner- Jim
 - October 2 walk in Penns Woods at 10:00 a.m.
 - Oct 10 Columbus Day Bus Trip at 8:00 a.m. in Price Chopper parking lot
- District Manager Updates
 - The staff is very busy
 - Audit is almost completed
 - Fair
 - Darren Small is coming to evaluate the driveway soon and make suggestions on how to repair it.
- Correspondences- Reviewed
- Staff Reports-Reviewed
- Comments from Public
 - Brian thanked the staff for doing such a great job on the fair display, it looks fantastic.
 - Brian recommends two stools for the fair next year
- Adjourn- Jim made the motion to adjourn. Bill seconded. Motion approved.

