

**SUSQUEHANNA CONSERVATION DISTRICT**  
**89 Industrial Dr., Montrose, PA 18801**  
**Monthly Board Meeting**  
**DATE: April 20, 2023**  
**START TIME: 9:00 A.M.**

**Attendance-**

**Directors-** Doug Wood, Jim Kessler, Lillian Theophanis, Bill Bayne, Betsy Arnold, Bill Shay, Robert Fearnley and Curt Hepler

**Agency-** Ain Welmon from NRCS, Max Little from FSA and Josh Glace from Larson Design joined remotely

**Staff-** Don Hibbard, Jennifer Ramey, and Adrian Gregory

- Call to Order- Doug at 9:00
- Pledge to the Flag
- Comments from the Public-
  - Jen Read a thank you card from Brian for the fruit basket received
  - Jen Read a thank you Card from the Oakley family for the Peace Lily that was sent to Wayne's service

**Agency Reports**

- NRCS- Ain Welmon written & oral
- FSA- Max Little- oral
- DEP- written
- DCNR- written

**Action Items**

- ACAP Contract - Josh Glace presented the ACAP contract that was established by Larson Design Group - Bill Bayne made a motion to accept the ACAP Contract. Robert seconded. Motion approved.
- Action on previous meeting minutes- Betsy made a motion to accept the March minutes as written. Robert seconded. Motion approved.
- Treasurer's Report- Robert made a motion to accept and file the treasurers report for audit. Curt Seconded. Motion approved.
- Review and approval of monthly expenses- Robert made a motion to accept the monthly expenses. Bill Bayne seconded. Motion approved.
- Susquehanna Beekeeper Association- Honeybee Apiary request- Betsy made a motion to accept request. Robert seconded. Motion approved.
- Training Request- Soil Health & Sustainability Training for Chris & Nate. Jim made a motion to accept the travel request. Bill Bayne seconded. Motion passed.
- Neenan- sealed bids – 1 bid received
  - D & M Construction for \$128,500- Rejected by board of Directors due to high estimate

**Informational items**

- Commissioner Director Report
  - Farm & Home Day was a success. The pie contest raised \$9500 for 4-H

- Meeting for the homeless with pastors from the community
  - Tick event - 40 people attended
  - 2 news hires for 4-H have started their new positions
  - Karen Allen is retiring
  - Donny Button from Boy Scouts of America is being honored.
- Nominating Organization Report
  - Farm Bureau- Bill Bayne
    - Spring brunch with candidates 4/29 @ 9:00
    - College Scholarship- reviewing the 10 applications that was received
  - Forest Landowners- Jim Kessler
    - Summer picnic in June
- Don Hibbard, Program Coordinator- E&S update
  - Many complaints
  - SR 81 replacement from New Milford to NY state line
  - Diaz office building update
  - Harford Community Park is planning on building an interpretive trail
  - Lackawanna County remediation project
  - General permits - several
  - Active inspections
    - First energy
    - Compressor 321
    - Rt. 11 upgrade
- District Manager Updates
  - Received our executed ACAP delegation agreement and 50% startup funds
  - Alana McKeon accepted the summer intern position- will start May30th
  - Attended the farm bureau legislative meeting at Farm & Home Day
  - Funding request letter was written and sent out to the county requesting 25K for education- received funds 4/18/23. We have started discussing ideas for the day camp.
  - Total seedling sales \$24,059
  - Envirothon prep is underway
  - Quarterly reporting and reimbursements requests have been submitted for 1<sup>st</sup> quarter 2023
  - Scholarship application and essays are coming in- deadline is April 30<sup>th</sup> to apply
  - Reached out to JW remodeling to inform that he won the pavilion bid- will start construction this fall.
- Correspondences- Reviewed
- Staff Reports- Reviewed
- Comments from Public- None
- Adjourn- Betsy made a motion to adjourn at 10:25. Bill Bayne seconded. Motion approved.