

SUSQUEHANNA CONSERVATION DISTRICT

Board Meeting

DATE: April 18, 2019 Place: 88 Chenango St.

START TIME: 8:30 A.M.

Approved

Attendance:

Directors: Bill Bayne, Jim Kessler, Jack McKee, Brian Severcool, Lillian Theophanis, Curt Hepler and MaryAnn Warren

Associate Directors: Doug Wood

Staff: Jen Ramey and Adrian Gregory

Agency: Ain Welmon, Pete Tarby, Shane Kleiner

- Meeting Called to Order by MaryAnn at 8:34AM.
- Pledge to flag
- Comments from the public

- **Agency Reports:**
Dep- Peter Tarby reviewed and discussed the NERO report.
NRCS- Ain Welmon reviewed and discussed report. Lillian And Jack discussed the local NRCS Work Session that they attended.

- **Action on Previous minutes:**
MaryAnn motioned to approve minutes and Lillian second. Motion passed.

- **Treasure Report:**
MaryAnn motioned to file Treasurer's report for audit. Bill second. Motion passed.
A recommendation was made to have Jen research the building monies in the bank accounts.

- **Commissioner Director Report:**
 - MaryAnn reported that Rob Hyde accepted the position of Chief Clerk.
 - New sidewalks are being installed at the courthouse to make them handicap accessible.

- **QAB Recommendations:**
Shane reported on QAB recommendations per Courtney and the following was discussed:
New LVR projects to contract:
 - John C. McNamara Road Silver Lake Township- \$22,152.00
 - Kelly Road Dimock Township- \$13,413.00
 - Winans Road Dimock Township- \$7,498.00
 - Prospect Street Susquehanna Borough Depot- \$2,375.00

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Total: \$ 45,438.00-This will get all of our LVR funds committed and ensure we have funding for the next year. Bill Bayne motions to accept and approve QAB recommendations. MaryAnn seconds. Motion passed.

Contract Cancellations:

Recommendation to cancel contract for Middletown Township Upham Road. It was originally contracted in Sept. 2016. An extension was made on Dec.18, 2017 and expired on Nov. 30, 2018. 3 attempts were made to contact the township about this road, but there has been no response. Contract amount was \$24,160.00. Bill Motioned to accept Cancel contract for Middletown Twp. Upham Road. MaryAnn seconded. Motion passed.

Extensions:

Recommendation to approve an extension for the Youngs road project in Jessup Township due to the weather conditions in 2018. MaryAnn motioned to approve the extension. Lillian Second. Motion passed.

- **Building needs:**

-Bill Bayne reported that water needs to be flushed from lines and hot water heater, He will take that project on.

-Brian received a proposal for cleaning from Patrick Robinson. There will be other bids collected as the Robinson bid seemed high. Currently waiting for proposal from Mt Airy Cottage Cleaning.

-Lillian gave an update on the new building and recommended getting a sign for the end of the road at the new building. Jen recommended that Adrian should be on the task of getting quotes and designing it. Adrian will gather information on signage.

-Recommended to postpone May 10th open house until the fall in which the district will plant a Sugar Maple in memory of Bob Wagner.

- **Informational Items:**

-Suggestion was made to start AG meetings again after the work session on May 2.

-Chesapeake Bay interviews were conducted on April 15th. Recommendation from Jen to hire Nate Harpster as new CB Tech. He will start at \$15.50 an hour and after a successful

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90 days probation, rate of pay will increase to \$16 an hour. Brian motioned to hire Nathan Harpster. Bill second. Motion passed.

-Nominating Organization report from Jim Kessler. There will be a Salt Springs Walk for Forest Land Owners on June 23rd to look at flood damage, archeology and the history of Salt Springs.

-Farm Bureau meeting May 11th at 11:30 in the Bible Conference.

-Possible black top in front of new building. Shane explained how a Geo-Grid works. Mary Ann will research cost of Geo Grid.

-Recommendation made on how to conduct Seedling Sale in the future.

-Curt Hepler made a suggestion that Jen, MaryAnn and new CB Tech go on the Envirothon trip.

-Suggested the Legislative Breakfast needs to be scheduled. MaryAnn will check the legislative schedules.

-MaryAnn motion to approve the following trainings. Brian second. Motion passed.

- o Jen to Managers Summit Sept 4-5
- o Jen to 2019 Managers Boot Camp on June 18-20.
- o Don, Tia and Courtney to Wetland Workshop August 6-8.

- **Correspondence**

Jen reported that Jim Garner filed for Unemployment. Jen will contact Ben about insurance.

***10:12 Motion made by MaryAnn Warren to enter into an executive session regarding personnel. Seconded by Bill Bayne. Motion passed**

***Executive session ended at 11:24.**

***Board meeting resumes at 11:24.**

- Motion made by MaryAnn to adjust time sheets to show comp time or overtime to be paid. Jim Kessler second. Motion passed.

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- Motion made by MaryAnn to amend prior motion to allow employees to decide if they want to receive comp time or overtime pay at employee discretion. Jim second. Motion passed.
- Motion made by Brian to accept and approve the work session minutes with the addition of the date of work session. Second by Bill Bayne. Motion passed.
- MaryAnn motions to adjourn at 11:44. Second by Bill Bayne. Motion passed.

Reminders:

Work Session: May 2, 2019
Envirothon: May 3, 2019
Next Board Meeting: May 16, 2019